

**Ugashik Traditional Village
Council Meeting
October 19, 2024**

ATTENDEES:

Fred Matsuno, President
Hattie Albecker, Vice President
John Hagen, Treasurer
Julie Gaumond, Secretary
Daniel Pingree, Jr, Member at Large

Steven Alvarez, Tribal Administrator
Betti Malagon, Finance Manager
Maurice Enright, BBEDC Liaison
Clementine Shangin, Tribal Admin. Assist.
Dolli Enright, IGAP Assistant
Irma Rhodes-King, ARPA Projects Coord.
Larry Carmichael, IGAP & Special Proj. Manager

From: Julie Gaumond

Date of Submittal: November 4, 2024

1.0 Call to Order by Fred Matsuno, President, at 9:09 AM Alaska Time

2.0 Council Member Roll Call by Julie Gaumond, Council Members Present: Fred Matsuno, President; Hattie Albecker, Vice President; John Hagen, Treasurer, Julie Gaumond, Secretary and Daniel Pingree, Jr., Member at Large.

Council members absent: None

3.0 Staff Roll Call, by Julie Gaumond, Staff Present: Steven Alvarez, Tribal Administrator; Mike Enright, BBEDC Liaison; Clementine Shangin, Tribal Administrative Assistant; Larry Carmichael, IGAP & Special Projects Manager; and Rochelle Sanchez, ARPA Admin Assistant

Staff absent:

4.0 Tribal Members present:

5.0 Accept Agenda

ACTION: Motion to Accept Agenda

1st: Hattie Albecker

2nd: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

6.0 Accept Meeting Minutes

ACTION: Motion to accept Meeting Minutes from September 30, 2024

1st: Hattie Albecker

2nd: John Hagen

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

7.0 Special Guest Presentation: Lake & Pen Comprehensive Plan: Molly Mylius & Heather Stewart – Nathan Hill & Kate Conley

8.0 Reports –

Tribal Manager/Administrator Report to Council – October 19, 2024

Grants Update:

Assistance Programs:

- **American Rescue Plan Funding:** Implementation for the following program initiatives have continued.
 - The 2024 \$750 Utility Assistance phase 4 program began in January. To date we have provided \$41,034.54 in assistance. \$38,784.54 in payments made to utility companies (74 checks issued) and \$2,250 for UTV fuel (3 payments). A total of 57 Tribal Members have received assistance.
 - The new 2024 ARPA \$2,500 rental assistance: To date we have provided \$110,290.00 in assistance to 54 Tribal Members. A total of 84 payments have been made.
 - Housing Improvement Program – To date 34 Tribal Members have received assistance. 76 payments have been made and one to UTV for lumber. Total outgoing payments: \$308,936.22.

- **BBEDC Block Reimbursement Requests**
 - **FY 2023 - \$22,596.68 for labor and materials for the Flying D.**

Current balances of the open grants are as follows:

- **2020: \$5,066.40.**
 - **2021: Fully Spent**
 - **2022: \$251,781.25**
 - **2023: \$386,840.01**
 - **2024: \$260,001.48**
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- **BBEDC Arctic Tern:** I am in the process **of completing** the final report.

 - **BIA - ICWA:** 4th Quarter report has been submitted.

 - **EPA – IGAP:** Betti will have an update on her report. .

 - **BIA – ATG:** I am currently working on the paperwork needed for our third year of the three year contract. It will be submitted to our BIA officer early next week.

 - **NAHASDA –** We are processing applications and making payments to qualified Tribal Members.
 - FY22: 39,388.50 budgeted. \$35,449.65 for rental assistance vouchers and \$3,938.85 for admin in-direct costs. \$16,510.00 has been spent on assistance. 24 payments - 7 families served.

- FY23: 39,858.00 budgeted. **No change since last month's report.** \$32,358.00 for rental assistance vouchers and \$7,500.00 for admin. Total funds expended Jan - August: \$9,750.00. Seven families have been served. 12 Checks issued

Projects:

- **Health Aide:** Timothy Villar is asking for a letter of recommendation. If you have any input to his work this past summer.
- **Audit** – Now that the 2021 audit has been closed. Pete continues to work on 2022 **2023**. Betti, Clementine and I have been getting information, documents and files to Pete.
- **Flying – D Landing Craft:** Larry will have details.
 - The Flying D is on its way to Pilot Point and then will be in Ugashik. Lary will have exact dates.
- **Lake & Pen Grid Resiliency Funding: Nothing new to report.** The application was submitted by Lake & Pen. I am waiting to hear back from Kate Conley on its status. We have discussed the possibility of the following projects:
 - **Fix and/or upgrade existing generators**
 - **Install/repair batteries**
 - **Upgrade existing wind turbines**
 - **Add new batteries or upgrade existing Community Center and Equipment Bldg Hybrid system to provide power to the new equipment bldg..**
- **2024 Spring/Summer Projects: Nothing new to report.** The following projects have been discussed for implementation in 2024. Additional discussion and ideas are encouraged.
 - **Community Center:** New Carpet and flooring.
 - **New gravel site: Conveyer belt is in the process of getting shipped to from Naknek.**
 - **ARPA Hybrid Energy Systems:** Larry will have updates on the status of each.
 - **ARPA Water Improvement:**
 - 12 wells were dug, including the Covid House and Community Center.
 - The community center well needs new power.
 - Pump setups for Julie, John Ruhl and Tim were completed, but they still need to get converted to 120.
 - **Septic Upgrades: We have earmarked \$325,000 from ARPA for this.**
 - **Fuel Depot:** The Following have been completed:
 - Get connex moved to new layout (Larry) - **Done**
 - **Fuel Tank Depot Housing Unit:** A new building covering the tanks and containment has been completed. Pictures are in your packet of materials. - **Done**
 - **New Equipment Bldg: The new loft has been built. - Done**
 - **Road to the Win-Ray:** This project has been tabled until 2025.
 - **Disposal work on Win-Ray:** Tabled until 2025.
 - **Fuel Truck:** The new fuel truck is in the village - **Done**
 - **Caribou Cabin/Covid Isolation House:** I will have update at the meeting
 - **Trencher** – This has been delivered and is in the village.
 - **Purchase Rock Crusher** – No updates yet.
 - **Extend Landfill: Eddie finished this project**

Staffing & General Information:

- Larry was in the village the first week of October.
- Dollie Enright is on leave and will return when her medical & dental appointments are completed.

Steven Alvarez – Tribal Administrator: Submitted via email on Wednesday, October 16, 2024

Questions to Steven

? None

Betti Malagon, Finance Manager Oct. 2024 UTV Monthly Report

Monthly Routine:

- Bi-weekly Payrolls going smoothly. Timely IRS Tax Liability Deposits completed through EFTPS.
- Accounts payable, once sent out and approved, are processed in a timely manner.

Projects:

- **Budgets to Financial P&Ls:** UTV is now at the end of fiscal year 2024, I have not looked at the financials.
- **EPA-IGAP:** September drawdown 2024 I have not completed, will work on that next week.
- **2023 Audit:** Pete is now working on the UTV 2023 audit. He was asking for the final FY22 Audit document approval by the UTV Council.
- **Ugashik Enterprises, LLC:** Flying D Fish Tendering funds final balance roughly \$20K still pending. Perhaps Larry can give us an idea when Enterprises will receive these funds.

Banking:

- Key Bank General account reconciliations are currently a work in progress.
- Northrim Bank-Enterprises account reconciliation is complete for Sept. 30, 2024.
- Bank of America credit card reconciliations are a work in progress.

Questions to Betti:

- ? Fred asked about the 2022 audit, Steven will send out via email and it still needs to be approved by the council.

October 2024 Environmental Program Update

Program Updates.

Ended 2024 Fourth quarter

- 1.1 End of the 4 year cycle, I have done a 4 year closeout and SF425
- 1.3 Will be starting FY 2025 IGAP, going to ATCEM and AFE
- 2.3 Planning on going to 7 Generation this year, missed it in 2024
- 3.2 Planning on going to village 4 times this coming year for work on Landfill expansion
- 3.5 Furthering development of gravel pit for use in village
- 4.2 Working on Septic funds supplied by ANTHC for 2 homes
- 4.3 Working on Hybred energy systems.

hazcom and safety plans

Moved equipment into blue building for winter storage

I will be finishing plumbing this coming year on Fuel depot to make it functional and safe

Village will need to have CPR refresher in 2025

solid waste management plan

BRIC grant with Bristol Environmental to ask village members for input on Tribal Hazard Mitigation Survey. I have the survey in office. At this time we have not had it filled out.

We got funding for Nancy and Mikey's septic systems. We are now in the design phase.

I will be working on new funding grant for Solid waste transport location using Barge landing, This could be another big game changer – Talked to Steven Price, 3 – 4 connex' down at the barge landing, backhaul, lighting, power – Steven Price, create a building, 250k – 500k , Letter of Interest deadline is March 26th. Julie asked about this. Fred stated there is assistance for Grant Writing from BBNC.

air quality and Dust control

Fire truck drained and put away

The village road is somewhat potholed, the village needs to address this next year. Ideas????

Ongoing projects and concerns

I was in the village in October to work on existing projects, repairing Hybred systems, working on Landfill and barge landing,

Still waiting on info on wells assessments and voltage conversion. (STILL)

Filled villagers and pumped one of the fuel trucks for use this winter.

Need CPR next year for village.

Working on AGS next year contact and closing out this years fuel use and responsibilities.

Allen contracted the boat for 2 months.

Rented our compactor to Pilot point for over weeks

Allen picking up compactor this Thursday or Friday 17th or 18th

Allen dropping off trailer, conveyor, compactor and wood package to village after he picks up compactor from Pilot point.

After boat comes home to seaward we are getting it shrink wrapped so we can have maintenance done without snow issues.

Planning on rebuilding both 871 engines in boat, also rebuilding front hatch beneath ramp wench, rebuilding fish holds

Training & Conferences

ATCEM and AFE is coming up and we "Dolli and I " plan to attend.

Questions to Larry:

- ☐ Betti asked about E&E payments, Larry said it's been challenging and there is questions about fuel. In negotiations right now.
- ☐ Fred asked what is the "wood package"? Larry stated he's not sure, he knows Eddie picked up a package, he thinks for Wesley, and asked Mikey to confirm, Mike stated they unloaded the compactor, trailer that Allen was using, the conveyer belt, a couple stacks of pallets, lumber and plywood and Wesley had some tin and 2x4s for his roof and Mike had a box.
- ☐ Daniel said an idea for the roads, he stated a lot of us have gone through and filled the potholes up and compacted them down and obviously that only lasts for about a month maybe and they come back, they can get that done in a day, but to do it correctly, you have to dig the potholes out and then refill them so they don't come back. They might have to be refilled again once it settles, but that's a better way for them not to come back over time, by digging them out first and refilling them. Larry stated that he's still waiting for the State of Alaska to find out when they are going to sell the grader, with the grader they have potential to do that maintenance for the road, at this point they have not told him and he has not found it online for sale. He further states, once we have been able to secure the grader, we need to have someone who is confident enough to regrade the road or at least start working on it with the compactor.
- ☐ Mike stated that Courtney stated he could do the roads, no problem. He said, also we need to have that loose gravel on the runway pulled back. He said the roads are major, the airport is getting bad, the roads are really bad, don't need speed bumps because the potholes will slow people down. Larry said if we extend the runway, we would have the gravel and be able to do it all at one time. Larry stated we need to extend the runway so we can have larger aircraft.
- ☐ Fred asked if the DOT said they could extend the runway, 1,500 feet onto the runway, Larry stated the DOT should be able to help us, we have about \$100,000 in an account

specifically for our runway. Larry believes we can get a waiver and be able to use our own gravel, sell it to the DOT instead of them having to bring it in.

- ? Mike asked when the work on the boat will start? As soon as it's in Seward? Larry stated yes, that's his hope, as soon as it's in Seward they will shrink wrap it – this will keep the snow off of it and allow them to work. They will need to work on the engines and front hatch as soon as they can. Mike stated, yes, so he can get out in the spring and be able to begin the tendering on time so the boat isn't losing thousands of dollars a day....
- ? Fred asked what the cost of the repairs for the Flying D, Larry stated it starts at about \$100,000.
- ? Steven stated since the boat is going to cost a significant amount of money and there isn't a revenue stream that would support the cost outside of that outside of the block grant, we need to talk about priorities for 2025 block grant, the Flying D can become the major construction project, currently there is a line item for M&O but not to that level.
- ? Hattie stated that we all talk about the Flying D in the red, however, we have saved THOUSANDS of dollars in freight by using our boat. Mike stated he agreed and that was a good point.
- ? Julie asked about the new funding grant for solid waste, Larry stated he talked to Steven Price from DEC, he looked at this SWIFER grant potential – the low \$100,000 and high is \$1.5m, he was thinking about a reclamation transfer station, he talked to Steven and Steven came up with guidelines that would be beneficial to the village. Looking at a building with a concrete floor, bailer, hybrid energy system, looking at \$250,000 to \$500,000 to set this up. Letter of Interest deadline is March 26th. Fred stated there is assistance for Grant Writing from BBEDC.
- ? Daniel asked if we get the (funding.....) new bailer and fuel farm, it would be basically across the street. Daniel asked if we could use the big generator that we are currently not using, Larry stated that he would like to get a hybrid system, go for the whole enchilada.

Clementine Shangin

Regular Duties:

- I have been working weekly A/P (UTV & Flying D)
- Ordering supplies for the office & the village office
- Keeping the Office Clean
- Filing & organizing
- Submit enrollment applications & make tribal cards as needed.
- Help Betti when needed with audit documents.
- Make airline reservations when needed.
- Logging mail

Questions for Clementine:

- ? Steven stated that the office fridge had died. Larry has been nominated to get a new one.

ARPA Administrative Assistant Monthly Report – October 2024

- I am steadily working on ARPA HIP check requests, ARPA \$2500.00 phase 3, and ARPA \$750 phase 4 funding requests.
- I keep up with the hard copy filing and E-filing for all ARPA programs.
- I'm in correspondence with BIA/ICWA to get signed up for the next training.
- I just finished working on ICWA quarterly and NAHASDA expense reimbursement reports with Irma over the phone. Sent copy to Steven for review and submission.
- I'm excited for AFN to start tomorrow,
- I am planning on connecting with the Kenaitze Indian Tribe to shadow active ICWA cases they have in their tribe.

Quyanna.

Rochelle Lind-Sanchez

Submitted – Wednesday, October 16, 2024

Questions for Rochelle:

- Fred asked when she was planning on connecting with Kenaitze, she stated she was going to go earlier this month, but per Irma the reports had to be completed, so it's been hold.

VILLAGE STAFF MONTHLY REPORTS – October 2024

Maurice (Mike) Enright BBEDC Liaison

Regular monthly duties:

- Check emails post when needed.
- Sit in on liaison zoom meeting.
- Help keep the community center clean.
- Send in timecards
- Pick up and burn garbage.
- And other office duties

Special Projects:

- Helped Larry when he was in the village
- Delivered Compactor to Hollow to load on Flying D

Questions to Mike:

- ? Larry asked what the hours on the compactor is.....Mike stated he would take a picture of it and send it in, Larry asked how it looked? He needs to know how much fuel is in it and how many hours. Mike stated he would email the info to him.
- ? Fred asked who is in the village? John Ruhl, Nancy, John Kal, Art, Mike.

Dolli Enright: IGAP Assistant & Interim Tribal Liaison (On Leave) Read by Steven

Regular Monthly Duties:

- I check email and post when needed.
- I keep the C-Center clean.
- I pick up the garbage and burn with weather permitting, with Mikey or John's help.
- I do the monthly visual monitoring form at the end of each month.
- I do the mail and deliver the mail when needed.
- I help Elders when needed.
- I take pictures of any concerns and any projects going on in or around the village and send to Steven.
- I call Steven Wednesdays for any updates.
- I do other tasks or projects that are assigned by the Tribal Administrator or by the Environmental Coordinator.
- And I do any other office duties when needed.

Questions to Dolli:

- ? None

Old business

9.0 Old Business/Follow up items

Fred asked about the toilet, Larry stated we need to determine where to put it.

Discussion surrounding the current composting toilet, Fred suggested putting it at the dock, Larry stated if it's at the dock he would have to construct a room with plumbing. Hattie stated she thought we were going to give residents a choice on whether to get a septic system, upgrade septic, composting or incinerator toilets. We just need to know what to do with the composting toilet they have on hand right now. Fred suggests having a drawing during the working session.

Fred asked about fire blankets, Larry stated they are in the village, Fred stated, let's get them passed out next year.

10.0 New Business:

10.a. AFN Reports - All: Steven stated he met with the Alaska Tribal Spectrum people, we are involved in four of their grant programs and has info from them and they can be in attendance at our next meeting and present and explain in more detail about what we can have with broadband. Discussed having them come to our workshop or council meeting in December.

Daniel stated this was his first one and he enjoyed it, some of the info he had heard when he attended the BBNA meetings.

Julie stated she enjoyed it and learned a lot.

Hattie stated she talked with Navy people and they have fisheries research projects, one is the tagging of chum salmon in the gulf.

John stated he enjoyed the meeting and spent time downstairs with the artists. John explained that he works as a curator of indigenous arts at the Anchorage Museum.

Rochelle stated she enjoyed it but never seen vaccines there before.

10.b. BIA Providers Conference December 3-5

We discussed and determined that we would combine the November/December council meeting AND workshop. We will have the council meeting and workshop on Thursday, December 5th and if we need more time, we can meet on Friday, December 6th in the afternoon.

11. Open forum:

Michael stated that Ugashik needs to have an apprentice ship program. Steven stated we have the Arctic Tern program. Nathan stated, on behalf of the borough, the borough has a education program. Hattie asked if you have to live in the borough to take advantage of this, Nathan stated to call the Lake & Pen school district to check on it....

Nathan thanked us for being able to attend the meeting. BBEDC grant assistance. Also, contact the borough for grant assistance.

Larry further discussed the apprenticeship program, he stated Manny is the bomb, someone like him would be terrific to be the teacher and have an apprentice.

Mikey asked about funding for the elder in the village and wanted to remind us. Fred stated the council was aware of this and waiting on additional funding.

Next Mtg: December 5th at 9 AM in the Anchorage office.

12. Executive Session – not needed

MOTION to adjourn at 11:54 AM

1st: Daniel Pingree, Jr

2nd: John Hagen

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0